

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Child Day Care Center

DDA REGISTRY

FILE: 66-4

FROM:	Harry E. Fitzwater Deputy Director for Administration	EXTENSION	NO.
			DDA 85-1768
		DATE	20 May 1985

STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. DD/OU 20 MAY 1985

D/OLL 81 MAY 1985

2.

3.

~~Executive Director~~

4.

5. Deputy Director of Central Intelligence

23 MAY 1985

6.

7.

Director of Central Intelligence

24 MAY 1985

8.

9.

DDA

24 MAY 1985

10.

Rosann - send copy to S/O

11.

12.

13.

14.

15.

These letters have been coordinated with the Comptroller.

DCI.

Danny Childs and I have met with Staff Personnel from both SSC1 and HPSC1. They suggested that we send a letter to each of the committees notifying them of our plan. They do not see any problem with the proposal and believe we will receive support.

STAT

DCI
EXEC
REG

Central Intelligence Agency



Washington, D. C. 20505

24 MAY 1985

The Honorable David Durenberger
Chairman
Senate Select Committee on Intelligence
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

This is to advise you that the Central Intelligence Agency is planning to provide a Child Day Care Center at the Headquarters facility, Langley, Virginia. The construction of a Center, located on the compound, is in response to a significant increase in the number of Agency working parents, including many single parents, with pre-school children. These individuals are experiencing increasing difficulty finding reliable child care at reasonable cost that does not further increase their long commute times. Most of these people are young and lower graded who are forced, for financial reasons, to live long distances from the Agency.

The concerns of our people and the requirement for a Center located on the Headquarters Compound were strongly expressed by a recent Needs Assessment Survey conducted at the Agency. As you are aware, there is a growing consensus in both government and the private sector that a quality child care center at the worksite not only improves morale but can be effective in solving problems of personnel recruitment, retention and absenteeism.

We do not have an architect and engineering plan completed at this time, but have been delegated authority by the National Capital Planning Commission (NCPC) to build a building not to exceed 10,000 square feet. The estimated cost is \$50.00 per square foot. We are proposing to make this addition a part of our overall upgrading and construction program for the Headquarters compound. The funds proposed for this construction will be realigned from within the new construction appropriation. This may require some minor adjustments in the construction program, but we strongly believe the benefits to be derived from this initiative fully warrant any adjustments that may be required.

The Honorable David Durenberger

The Center will be a non-profit child development facility which will meet the licensing requirements of the State of Virginia. It will be operated as a parent corporation and governed by an elected Board of Directors. It will provide care to children ages three months to four years at time of enrollment. We plan to accommodate approximately 100 children with applications considered on a first-come basis without regard to race, color, creed or national origin. The curriculum philosophy will be developmental and the Center will operate Monday through Friday during Agency normal working hours.

We have contracted for the services of an experienced Child Care Consultant who will provide guidance through the conceptualization, design, and implementation of a Center that is responsive to the need of families that directly serve the Central Intelligence Agency.

We plan to initiate action on this proposal within the next 30 days unless the Committee has objections.

Sincerely,

/s/ William J. Casey

William J. Casey
Director of Central Intelligence

DDA/HEFitzwater:rj (20 May 85)

Distribution:

Orig - Addressee

1 - ER

1 - Comptroller

1 - DDA Subject

1 - DDA Chrono

1 - HEF Chrono

2 - D/OP

1 - D/OLL

Central Intelligence Agency



Washington, D. C. 20505

Executive Registry

85-

2115

The Honorable Lee H. Hamilton
Chairman
Permanent Select Committee on Intelligence
U.S. House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

This is to advise you that the Central Intelligence Agency is planning to provide a Child Day Care Center at the Headquarters facility, Langley, Virginia. The construction of a Center, located on the compound, is in response to a significant increase in the number of Agency working parents, including many single parents, with pre-school children. These individuals are experiencing increasing difficulty finding reliable child care at reasonable cost that does not further increase their long commute times. Most of these people are young and lower graded who are forced, for financial reasons, to live long distances from the Agency.

The concerns of our people and the requirement for a Center located on the Headquarters Compound were strongly expressed by a recent Needs Assessment Survey conducted at the Agency. As you are aware, there is a growing consensus in both government and the private sector that a quality child care center at the worksite not only improves morale but can be effective in solving problems of personnel recruitment, retention and absenteeism.

We do not have an architect and engineering plan completed at this time, but have been delegated authority by the National Capital Planning Commission (NCPC) to build a building not to exceed 10,000 square feet. The estimated cost is \$50.00 per square foot. We are proposing to make this addition a part of our overall upgrading and construction program for the Headquarters compound. The funds proposed for this construction will be realigned from within the new construction appropriation. This may require some minor adjustments in the construction program, but we strongly believe the benefits to be derived from this initiative fully warrant any adjustments that may be required.

The Honorable Lee H. Hamilton

The Center will be a non-profit child development facility which will meet the licensing requirements of the State of Virginia. It will be operated as a parent corporation and governed by an elected Board of Directors. It will provide care to children ages three months to four years at time of enrollment. We plan to accommodate approximately 100 children with applications considered on a first-come basis without regard to race, color, creed or national origin. The curriculum philosophy will be developmental and the Center will operate Monday through Friday during Agency normal working hours.

We have contracted for the services of an experienced Child Care Consultant who will provide guidance through the conceptualization, design, and implementation of a Center that is responsive to the need of families that directly serve the Central Intelligence Agency.

We plan to initiate action on this proposal within the next 30 days unless the Committee has objections.

Sincerely,

/s/ William J. Casey

William J. Casey
Director of Central Intelligence

DDA/HEFitzwater:rj (20 May 85)

Distribution:

Orig - Addressee

1 - ER

1 - Comptroller

1 - DDA Subject

1 - DDA Chrono

1 - HEF Chrono

2 - D/OP

1 - D/OLL

Central Intelligence Agency



Washington, D.C. 20505

Executive Registry

85-

2115/1

24 MAY 1985

The Honorable Ted Stevens
Chairman
Subcommittee on Defense
Committee on Appropriations
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

This is to advise you that the Central Intelligence Agency is planning to provide a Child Day Care Center at the Headquarters facility, Langley, Virginia. The construction of a Center, located on the compound, is in response to a significant increase in the number of Agency working parents, including many single parents, with pre-school children. These individuals are experiencing increasing difficulty finding reliable child care at reasonable cost that does not further increase their long commute times. Most of these people are young and lower graded who are forced, for financial reasons, to live long distances from the Agency.

The concerns of our people and the requirement for a Center located on the Headquarters Compound were strongly expressed by a recent Needs Assessment Survey conducted at the Agency. As you are aware, there is a growing consensus in both government and the private sector that a quality child care center at the worksite not only improves morale but can be effective in solving problems of personnel recruitment, retention and absenteeism.

We do not have an architect and engineering plan completed at this time, but have been delegated authority by the National Capital Planning Commission (NCPC) to build a building not to exceed 10,000 square feet. The estimated cost is \$50.00 per square foot. We are proposing to make this addition a part of our overall upgrading and construction program for the Headquarters compound. The funds proposed for this construction will be realigned from within the new construction appropriation. This may require some minor adjustments in the construction program, but we strongly believe the benefits to be derived from this initiative fully warrant any adjustments that may be required.

The Honorable Ted Stevens

The Center will be a non-profit child development facility which will meet the licensing requirements of the State of Virginia. It will be operated as a parent corporation and governed by an elected Board of Directors. It will provide care to children ages three months to four years at time of enrollment. We plan to accommodate approximately 100 children with applications considered on a first-come basis without regard to race, color, creed or national origin. The curriculum philosophy will be developmental and the Center will operate Monday through Friday during Agency normal working hours.

We have contracted for the services of an experienced Child Care Consultant who will provide guidance through the conceptualization, design, and implementation of a Center that is responsive to the need of families that directly serve the Central Intelligence Agency.

We plan to initiate action on this proposal within the next 30 days unless the Committee has objections.

Sincerely,

/s/ William J. Casey

William J. Casey
Director of Central Intelligence

DDA/HEFitzwater:rj (20 May 85)

Distribution:

Orig - Addressee

1 - ER

1 - Comptroller

1 - DDA Subject

1 - DDA Chrono

1 - HEF Chrono

2 - D/OP

1 - D/OLL

Central Intelligence Agency



Washington, D.C. 20505

Executive Registry

35-

2115/2

24 MAY 1985

The Honorable Joseph P. Addabbo
Chairman
Subcommittee on Defense
Committee on Appropriations
U.S. House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

This is to advise you that the Central Intelligence Agency is planning to provide a Child Day Care Center at the Headquarters facility, Langley, Virginia. The construction of a Center, located on the compound, is in response to a significant increase in the number of Agency working parents, including many single parents, with pre-school children. These individuals are experiencing increasing difficulty finding reliable child care at reasonable cost that does not further increase their long commute times. Most of these people are young and lower graded who are forced, for financial reasons, to live long distances from the Agency.

The concerns of our people and the requirement for a Center located on the Headquarters Compound were strongly expressed by a recent Needs Assessment Survey conducted at the Agency. As you are aware, there is a growing consensus in both government and the private sector that a quality child care center at the worksite not only improves morale but can be effective in solving problems of personnel recruitment, retention and absenteeism.

We do not have an architect and engineering plan completed at this time, but have been delegated authority by the National Capital Planning Commission (NCPC) to build a building not to exceed 10,000 square feet. The estimated cost is \$50.00 per square foot. We are proposing to make this addition a part of our overall upgrading and construction program for the Headquarters compound. The funds proposed for this construction will be realigned from within the new construction appropriation. This may require some minor adjustments in the construction program, but we strongly believe the benefits to be derived from this initiative fully warrant any adjustments that may be required.

The Honorable Joseph P. Addabbo

The Center will be a non-profit child development facility which will meet the licensing requirements of the State of Virginia. It will be operated as a parent corporation and governed by an elected Board of Directors. It will provide care to children ages three months to four years at time of enrollment. We plan to accommodate approximately 100 children with applications considered on a first-come basis without regard to race, color, creed or national origin. The curriculum philosophy will be developmental and the Center will operate Monday through Friday during Agency normal working hours.

We have contracted for the services of an experienced Child Care Consultant who will provide guidance through the conceptualization, design, and implementation of a Center that is responsive to the need of families that directly serve the Central Intelligence Agency.

We plan to initiate action on this proposal within the next 30 days unless the Committee has objections.

Sincerely,

/s/ William J. Casey

William J. Casey
Director of Central Intelligence

DDA/HEFitzwater:rj (20 May 85)

Distribution:

Orig - Addressee

- 1 - ER
- 1 - Comptroller
- 1 - DDA Subject
- 1 - DDA Chrono
- 1 - HEF Chrono
- 2 - D/OP
- 1 - D/OLL